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Clearing House Assoc. of
the Banks of Philadelphia
Constitution and rules

[Philadelphia?]

1900

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CONSTITUTION
AND
RULES
OF THE
CLEARING HOUSE ASSOCIATION
OF THE BANKS OF PHILADELPHIA.

Revised to February 1st, 1900.

ORGANIZED JANUARY 25th, 1858.

WITH PENNSYLVANIA HALF-HOLIDAY AND HOLIDAY
LAW IN APPENDIX.

WM. F. MURPHY'S SONS CO.
STATIONERS,
1900.

MEMBERS.

THIRTY-THREE NATIONAL BANKS, WITH ASSOCIATION NUMBERS.

1900.

1. THE PHILADELPHIA NATIONAL BANK.
2. THE BANK OF NORTH AMERICA.
3. THE FARMERS AND MECHANICS NATIONAL BANK OF PHILADELPHIA.
5. THE MECHANICS NATIONAL BANK OF PHILADELPHIA.
6. THE NATIONAL BANK OF THE NORTHERN LIBERTIES.
7. THE SOUTHWARK NATIONAL BANK OF PHILADELPHIA.
8. THE KENSINGTON NATIONAL BANK OF PHILADELPHIA.
9. THE PENN NATIONAL BANK OF PHILADELPHIA.
10. THE WESTERN NATIONAL BANK OF PHILADELPHIA.
11. THE MANUFACTURERS NATIONAL BANK OF PHILADELPHIA.
13. THE GIRARD NATIONAL BANK OF PHILADELPHIA.
14. THE TRADESMENS NATIONAL BANK OF PHILADELPHIA.
15. THE CONSOLIDATION NATIONAL BANK OF PHILADELPHIA.
16. THE CITY NATIONAL BANK OF PHILADELPHIA.
18. THE CORN EXCHANGE NATIONAL BANK OF PHILADELPHIA.
19. THE UNION NATIONAL BANK OF PHILADELPHIA.
20. THE FIRST NATIONAL BANK OF PHILADELPHIA.
21. THE THIRD NATIONAL BANK OF PHILADELPHIA.
23. THE SIXTH NATIONAL BANK OF PHILADELPHIA.
25. THE EIGHTH NATIONAL BANK OF PHILADELPHIA.
26. THE CENTRAL NATIONAL BANK OF PHILADELPHIA.
28. THE NATIONAL SECURITY BANK OF PHILADELPHIA.
29. THE CENTENNIAL NATIONAL BANK OF PHILADELPHIA.
30. THE MERCHANTS NATIONAL BANK OF PHILADELPHIA.
32. THE INDEPENDENCE NATIONAL BANK OF PHILADELPHIA.
33. THE NINTH NATIONAL BANK OF PHILADELPHIA.
34. THE TENTH NATIONAL BANK OF PHILADELPHIA.
36. THE NORTHWESTERN NATIONAL BANK OF PHILADELPHIA.
37. THE SOUTHWESTERN NATIONAL BANK OF PHILADELPHIA.
39. THE FOURTH STREET NATIONAL BANK OF PHILADELPHIA.
40. THE MARKET STREET NATIONAL BANK OF PHILADELPHIA.
42. THE QUAKER CITY NATIONAL BANK OF PHILADELPHIA.
43. THE NORTHERN NATIONAL BANK OF PHILADELPHIA.

OFFICERS AND COMMITTEES
1900.

PRESIDENT,

JAMES V. WATSON,

President of the Consolidation National Bank.

SECRETARY,

JOHN C. BOYD,

CLEARING HOUSE COMMITTEE,

CHAIRMAN,

GEORGE PHILLER,

President First National Bank.

W. Parker Northrup
~~BENJAMIN B. COMECS,~~

President Philadelphia National Bank.

THEODORE KITCHEN,

President Central National Bank.

JOHN H. MICHENER,

President Bank of North America.

CORNELIUS N. WEYGANDT,

President Western National Bank.

HENRY C. STROUP,

Pres't. Farmers and Mechanics' N. Bank.

JAMES V. WATSON,

Pres't. Clearing House Ass'n, ex-officio.

COMMITTEE OF ARBITRATION.

CHAIRMAN,

SAMUEL S. SHARP,

President Penn National Bank.

JOSEPH MOORE, JR.,

Pres't. Nat. B'k of the Northern Liberties.

WILLIAM H. HEISLER,

President Manufacturers Nat. Bank.

J. WESLEY SUPPLEE,

President Corn Exchange Nat. Bank.

JOSIAH KISTERBOCK, JR.,

President City National Bank.

SIDNEY F. TYLER,

President Fourth Street National Bank.

JAMES V. WATSON,

Pres't. Clearing House Ass'n, ex-officio.

MANAGER,

JOHN C. BOYD.

CONSTITUTION.

ARTICLE 1. The title of this Association shall be THE CLEARING HOUSE ASSOCIATION OF THE BANKS OF PHILADELPHIA.

ART. 2. The object shall be to effect on each business day at one place the EXCHANGES between the several Associated Banks, consisting of a MORNING EXCHANGE and a RUNNERS' EXCHANGE, and the payment, at the same place, of the BALANCES resulting from such Exchanges. The responsibility of the Association for such Exchanges and matters arising therefrom shall be limited to the faithful distribution by the Manager, among the Creditor Banks for the time being, of the balances actually received by him. Should any losses occur while the said balances are in the custody of the Manager, they shall be borne and paid by the Associated Banks, in the same proportion as the expenses of the Clearing House, hereinafter provided for.

ART. 3. At the meetings of the Association each Bank belonging thereto may be represented

by one of its Officers, or such other person as its Directors shall appoint.

The officers of the Association shall be a President and Secretary, who shall be elected annually by ballot at the Stated Meeting in January.

The President shall preside at all meetings of the Association, and be *ex officio* a member of the Standing Committees.

It shall be the duty of the Secretary to keep correct minutes of the proceedings of the Association in a book provided for the purpose.

In case of the absence of the President or Secretary from any meeting, a President or Secretary *pro tem.* shall be appointed.

ART. 4. The Stated Meetings of the Association shall be held on the first Monday, or, if that be a holiday, then on the second Monday in January, April and October of each year.

Special Meetings shall be called by the President at his discretion, or upon the written request of five members of the Association: the purpose of the meeting shall be stated in the call. Due notice of all meetings shall be given by the Secretary.

A quorum for the transaction of business shall consist of a majority of the whole number of Associated Banks.

ART. 5. There shall be elected annually by ballot, at the Stated Meeting in January, by the majority of the members of the Association, a Standing Committee of six bank officers, to be called the Clearing House Committee, whose duty it shall be to provide suitable rooms for the Clearing House and whatever materials may be necessary for the convenient transaction of business; to appoint a Manager, and such assistants as may be necessary; to establish rules and regulations to be observed at the Clearing House, in cases not otherwise provided for, subject to the approval of the Association; and generally to supervise the Clearing House affairs.

This Committee shall have charge of the funds belonging to the Association, shall draw on each Bank for its quota of expenses, and shall, at the Stated Meetings in April and October, submit detailed accounts of expenditures, and estimates of what may be required for the Clearing House the ensuing half year.

The Committee shall take into their custody the collateral securities required to be deposited with them by the Banks, members of the Association, under the provisions of Article 9, and receipt therefor.

The Committee shall examine, in such manner as they may deem necessary, the Coin deposited

with the Association under the provisions of Article 13, compare the same with the amount of outstanding Certificates at least once in each year and report to the next meeting of the Association.

The Committee shall have power to remove the Manager or any of the assistants whenever, in their opinion, the interests of the Association shall require. The removal of the Manager shall be reported immediately to the Association.

The Committee, for Clearing House purposes, shall have power to examine the books and assets of any member of the Association whenever they shall deem it necessary, and to employ accountants to aid in such examination.

The Committee shall have power, in case of extreme emergency, to suspend any Bank from the privileges of the Clearing House until the pleasure of the Association shall be ascertained. But no such suspension shall be ordered unless a majority at least of the Committee shall be present, and the vote be unanimous:

In case of such suspension, the Committee shall forthwith call a meeting of the Association to take the matter into consideration: *Provided*, That no member of the Committee shall vote upon any question involving the suspension of the Bank represented by him in the Association.

ART. 6. The salary of the Manager shall be fixed by the Association. The salaries of the assistants shall be fixed by the Clearing House Committee.

The Manager shall give bond, with sureties, in the sum of twenty thousand dollars (\$20,000), to be approved by the Clearing House Committee.

Clerks, except temporary assistants shall give bonds, with sureties to be approved by the Committee, in such sums as the Committee shall determine.

Said bonds shall be examined by the Committee at least once each year.

ART. 7. The Manager, under control of the Clearing House Committee, shall have immediate charge of all business at the Clearing House, and the Clerks and Messengers of the several Associated Banks, while at the Clearing House shall be under his direction.

His decisions concerning all questions of practice and details at the Exchanges shall rule until modified by the Committee. He shall impartially impose and collect the fines fixed by the rules of the Association.

ART. 8. There shall be elected annually, at the Stated Meeting in January, a Committee of six

Bank officers, to be called the Committee of Arbitration, whose duty it shall be to hear and determine disputes between members of the Association, which shall be submitted to them by either party thereto; such Committee shall record a brief abstract of each case referred to them, with their decision on the same, in a book to be provided for that purpose, kept at the Clearing House, and open to the inspection of the members of the Association.

ART. 9. Each Bank, upon becoming a member of the Association, shall deposit securities with the Clearing House Committee, as collateral for its daily settlements, in the following proportion to capital:—

1. Banks with capitals of \$800,000 and over, ten per cent.
2. Banks with capitals of \$500,000, and under \$800,000, fourteen per cent.; but not to be required to deposit over \$80,000.
3. Banks with capitals over \$250,000, and under \$500,000, twenty per cent.; but not to be required to deposit over \$70,000.
4. Banks with capitals of and under \$250,000 shall deposit not less than \$50,000.

If after any Bank shall have become a member of the Association, the Clearing House Commit-

tee shall deem the collaterals deposited by such Bank to be insufficient security for its daily transactions, the Committee may, from time to time, require such Bank to deposit additional collateral security therefor.

All deposits shall be made with the express condition that neither the Association, the Committee nor any member thereof shall be responsible for any loss on said collaterals resulting from the failure to make demand and protest, or from any other neglect or omission other than the refusal to take such reasonable steps as may have been previously requested in writing.

The Committee shall apply the deposit of any defaulting Bank to the payment of any balances due by such Bank at the Clearing House, or to the reimbursement, *pro rata*, of the several Banks furnishing any such balance under the provisions of Article 12, and the surplus, if any, shall be held by the Committee as collateral security for any indebtedness of such defaulting Bank to the Clearing House Committee, or to the Association, or to any of the members thereof, and also as security for all costs, expenses and counsel fees paid by the Clearing House Committee for the collection of the securities representing the deposit, or which the Committee may be compelled to pay by reason of holding the same.

ART. 10. The Morning Exchange at the Clearing House shall be made at EIGHT AND A HALF o'clock. Between ELEVEN and TWELVE o'clock A. M., the Debtor Banks shall pay to the Manager, at the Clearing House, the balances due by them, in certificates authorized by the Clearing House Association, except fractional amounts, which shall be paid in Clearing House Due Bills. At TWELVE AND A HALF o'clock P. M., the Creditor Banks shall receive from the Manager the respective balances due them, provided the balances from the Debtor Banks shall have been paid:

The Runners' Exchange at the Clearing House shall be made at ELEVEN AND A HALF o'clock A. M. The balances arising from the settlement of the Runners' Exchange shall be paid in such manner as the Clearing House Committee may direct, subject to modification by the Association:

Provided, That upon half holidays balances shall be paid between TEN and ELEVEN o'clock, and received at ELEVEN AND A HALF o'clock; and the Runners' Exchange shall be made at ELEVEN o'clock A. M.

ART. 11. Should any Bank fail to appear at the Clearing House, or appear too late to be included in any Exchange, such Bank shall make its own

exchange at the counters of the other Banks, settling in lawful money, authorized certificates, or Clearing House due bills, at the option of the Creditor Banks.

ART. 12. Should any Bank fail to appear at the Clearing House at the stated hour, prepared to pay the balance due by it, the amount due shall be supplied out of any securities and credits deposited by or due to said Bank in the possession of the Clearing House Committee or of the Manager; or, at the option of the Clearing House Committee, the amount of that balance shall be immediately furnished to the Clearing House by the several Banks exchanging with the defaulting Bank, in proportion to their respective balances against that Bank, resulting from the Exchanges of the day, and the Manager shall make requisitions accordingly, so that the general settlement may be accomplished with as little delay as possible. The respective amounts so furnished the Clearing House shall constitute claims on the part of the several responding Banks against the defaulting Bank:

Provided, That the securities deposited by the defaulting Bank with the Clearing House Committee under the provisions of Article 9 shall first be applied to the payment of any outstanding Due

Bills given by such Bank in settlement of its balance at either Exchange of the previous day.

ART. 13. The Clearing House Association shall receive, in special trust, such United States Gold Coin as any of the Associated Banks may voluntarily deposit with it for safe keeping, for Clearing House purposes; the coin to be kept in safes belonging to the Association, in the vaults of the Farmers and Mechanics' National Bank of Philadelphia.

Certificates in denominations of five thousand dollars (\$5000) and ten thousand dollars (\$10,000) each, payable to order only, shall be issued to the Depositing Banks in exchange for such coin, signed by the Manager of the Clearing House Association, or by his assistant, or other person designated by the Association for the purpose, and countersigned by the Farmers and Mechanics' National Bank of Philadelphia.

These Certificates shall be negotiated only among the Associated Banks, and shall be received by them in payment of balances at the Clearing House:

These certificates may also be deposited with the Clearing House Committee under the provisions of Article 9, but under no circumstances shall any bank deliver these certificates to any person or institution not a member of the Association.

The coin thus placed in special deposit is to be the absolute property of such of the Associated Banks as shall, for the time, be the holders of the Certificates, and is to be held by the depositary subject to withdrawal on presentation of the properly indorsed certificates, at any time during banking hours.

ART. 14. The expenses of the Clearing House for printing for the several Banks shall be apportioned equally; the other expenses shall be borne and paid by the several Banks belonging to the Association, according to capital, as follows:—

Banks having capitals of less than \$500,000 shall pay \$100 each, annually.

Banks having capitals of \$500,000, and less than \$1,000,000, shall pay \$200 each, annually.

Banks having capitals of \$1,000,000 and upwards shall pay \$300 each, annually.

And in the same proportion if more funds become necessary.

ART. 15. Application for membership in this Association must be made to the Clearing House Committee; upon a favorable report of the Committee to a meeting of the Association, the applicant may be admitted to membership on a vote, by ballot, of three-fourths of the members of

the Association, and by payment of an admission fee of ten thousand dollars (\$10,000), and certifying assent to these Articles in the manner prescribed in Article 18.

Any member failing to take part in the daily Exchanges for a period of thirty days shall forfeit all rights of membership, but may be reinstated at a Stated Meeting or at a meeting called for the purpose, on a vote by ballot, of three-fourths of the members of the Association, and upon payment of such penalty as may then be imposed.

ART. 16. Rules not inconsistent with this Constitution may be adopted, amended, or repealed by the Association, at any Stated Meeting, or a meeting called for the purpose.

ART. 17. Amendments of these Articles of Association may be proposed at any Stated Meeting of the Association, or at a Special Meeting called for the purpose, and if approved not earlier than thirty days thereafter at a Stated or Special Meeting by the vote of a majority of the members of the Association, shall be submitted to the Banks for adoption under provisions of Article 18.

ART. 18. These Articles of Association, and any amendments thereto, shall be submitted to the

respective Boards of Directors of the several Banks, members of this Association, and when adopted by a majority of the whole number shall be deemed and taken to be in full force and operation; a copy of the resolution of the Board assenting thereto, certified by the Cashier with the seal of the Bank, shall be deposited with the Secretary of the Association.

RULES

ADOPTED BY THE

CLEARING HOUSE ASSOCIATION OF THE BANKS OF PHILADELPHIA.

RULE I.

The Stated Meetings of the Association shall be held on the first Monday, or, if that be a holiday, then on the second Monday in January, April and October, at TWELVE o'clock, noon. Each Bank not represented at any meeting of the Association shall be fined one dollar, to be paid to the Manager.

RULE II.

Each Bank shall have a recognized number in the Association to be used for Clearing House purposes as may be required.

RULE III.

The Morning Exchange shall be confined to items that were received on the *previous business day*:

(20)

21

The Runners' Exchange shall be confined to Notes, Acceptances, and Checks payable on the day of the exchange:

Provided, That items payable upon half holidays may be included in the Morning Exchange of such days.

No return items, or items in dispute, shall be put into the packages, unless notice thereof be previously given.

No Bank, member of the Association, shall pay or redeem through the Exchanges any other items than those properly payable at its own counter.

RULE IV.

The Exchanges shall be made in packages securely fastened with wax bearing impress of the name of the sending Bank, and the amounts stated thereon, in ink or indelible pencil, shall be the basis of settlement. These packages, with the seals unbroken, shall be delivered by the Messengers of the several Banks to their respective institutions; otherwise no responsibility shall attach to the sender.

Amounts stated on packages shall be admitted correct unless Receiving Banks report errors in Morning Exchange before NOON, and errors in

Runners' Exchange before TWO o'clock P. M. of same day, or before TWELVE AND A HALF o'clock P. M. on half holidays.

RULE V.

Errors in the Exchanges, and claims arising from the return of checks, or from any other cause, are to be adjusted directly between the Banks which are parties to them, and not through the Exchanges, the Association being in no way responsible in respect to them.

In case of errors in the Exchanges which cannot be traced to the Bank or Banks causing such errors, it shall be the duty of every Bank settling over to report the same to the Manager.

RULE VI.

Items received in the Morning Exchange, when not good or informal, must be returned to the Bank from which they were received before TWELVE o'clock of the same day, or through the Runners' Exchange, after giving notice: *Provided*, That on half holidays they may be returned through the Runners' Exchange without notice.

Should the Bank upon which the claim is made have received, in the Morning Exchange, any items based upon the payment of those so returned, such Bank shall have the right to return them at

any time before ONE o'clock, accompanied by a statement of the facts.

Items received in the Runners' Exchange, when not good or informal, must be returned to the Bank from which they were received before THREE o'clock of the same day, unless notice is given before THREE o'clock by telegraph or telephone, when return may be made not later than THREE AND A HALF o'clock:

Provided, That items received in the Runners' Exchange on half holidays, when not good or informal, may be returned in the next Morning Exchange, after giving notice by telegraph or telephone, before TWELVE AND A HALF o'clock, first duly protesting such items upon request.

Any items returned mutilated are to be received at the risk of the Bank returning them, should the depositor or correspondent object to the mutilation.

RULE VII.

Reclamation for items not good, informal, or missent may be made in lawful money, authorized certificates, or Clearing House Due Bills, at the option of the claimant.

Any missent items shall, upon notice, be sent for and promptly redeemed by the sending Bank—otherwise, the receiving Bank may return

it in the next Exchange or present it for payment to the Bank on which it is drawn, without recourse to the said receiving Bank.

In case of the refusal or inability of any bank to promptly refund the amount of any item not good, informal, or misstent, the Bank holding such item may make report to the Manager, and it shall be his duty, with the approval of any two members of the Clearing House Committee, to take from the settling sheets of both Banks the amount so reported, and adjust the Clearing House statement accordingly: *Provided*, That notice be given to the Manager before noon of the same day, or before ELEVEN o'clock A. M. if it be a half holiday.

RULE VIII.

The Clearing House Committee shall appoint the times when deliveries or exchanges will be made of Collateral Securities deposited under the provisions of Article 9 of the Constitution, or for any other purpose.

Bills receivable deposited as such security shall in no case be received at more than seventy-five per cent. of their face value, unless accompanied by collateral security of greater value, when, in the discretion of the Committee, such bills may

be received to an amount not exceeding their face value.

It shall be the privilege of each Bank to examine, twice a year, or oftener at its option, the securities in the custody of the Clearing House Committee, deposited by it as collateral security, agreeably to the requirements of Article 9, to compare the same with the receipt given by the Committee, and, if found correct, to execute to the Committee, a Certificate setting forth the different kinds and amounts thereof, and that the same are in the possession and custody of the Committee at the date of such Certificate. Such examination may be made by an Officer of such Bank, or by a Committee of Directors duly appointed for the purpose.

RULE IX.

The Manager of the Clearing House is instructed to receive the certificates issued by the Assistant Treasurer of the United States for Clearing House purposes, under any Act of Congress, as well as the certificates issued by the Clearing House Association, in settlement of balances due in the Morning Exchange; said Treasury Certificates to be indorsed: "Pay to the order only of a Bank, member of The Clearing House Association of the Banks of Philadelphia."

RULE X.

It shall be the duty of the Manager to impose and collect the fines referred to in Article 7 of the Constitution, agreeably to the following

SCALE:

All errors in settlements.

Morning Exchange, each one dollar.

Runners' Exchange, each fifty cents.

Disorderly conduct of Bank Clerks or Messengers at Clearing House, each offense one dollar.

Failure to attend Exchanges punctually, each offense one dollar.

Failure to pay debtor balances by noon, or on half holidays by ELEVEN o'clock A. M., each two dollars.

RULE XI.

Clearing House Due Bills, of such form as may be prescribed by the Association, may be issued by the Banks in payment of items and in settlement of fractional balances in the Exchanges.

These Due Bills shall be used only on the day of issue, and shall be payable only in the Exchanges through the Clearing House the day after issue.

Banks in issuing Due Bills shall insert the name or Clearing House number of the Bank through

whose Exchange they are to be cleared; if name is not known, they shall be issued to "Banks."

Banks shall give these Due Bills to the other Banks upon demand in payment of items at their counters when the amount exceeds \$100.

Banks shall furnish to each other and to the Manager of the Clearing House the names and signatures of all persons authorized to sign or countersign Clearing House Due Bills.

RULE XII.

The Clearing House Due Bills issued by the Banks must be printed agreeably to the following form, upon paper adopted by the Association:—

No. CLEARING HOUSE DUE BILL.

.....BANK.
 Philadelphia, ...190 .
 Due by Bank,
 To
 Thousand
 Hundred and Dollars.

COUNTERSIGNED.

This Due Bill is valid only when signed by one, and countersigned by another authorized person, and is payable only in the Exchanges through the Clearing House the day after issue.

\$

100

Teller.

RULE XIII.

The Associated Banks shall confidentially report at once, to each other, the names and addresses of persons whose accounts they have closed on account of overdrawing, depositing worthless Checks, or otherwise defrauding them.

RULE XIV.

The statements required to be published in Philadelphia shall be inserted in the *North American* newspaper.

RULE XV.

Each Bank shall furnish on Mondays before noon to the Manager, for publication, a statement of its average condition for the previous week, after deducting the daily Exchanges from the gross figures of the preceding day.

To each statement shall be appended the state of the account of the Bank with New York on day of report.

These statements to be certified by President, Cashier, or Assistant Cashier.

Each Bank shall also furnish a daily statement to the Manager, but not for publication, certified by the General Bookkeeper. Such statement is to be made before the commencement of business and sent to the Clearing House with the Morning Exchanges.

RULE XVI.

The system or practice of certifying Checks should be discouraged, and adopted only in extreme cases.

The certification of a Check by the Cashier, President, or Vice-President shall be a sufficient acknowledgment of the liability of the Bank from which it is issued. In case any Bank wishes to give the power to issue Certified Checks to any other person, notice thereof properly attested shall be sent to the other Banks and to the Manager of the Clearing House, with the signature of the person authorized to certify.

RULE XVII.

All items sent by members of this Association through the Exchanges must be stamped with an official stamp, having thereon the number of the Bank in the Association, and the words "Received payment through the Clearing House;" said stamp shall be considered a guarantee for all previous indorsements, whether written or stamped: *Provided*, That such official stamp shall not be construed as supplying or guaranteeing to supply a missing indorsement.

No other stamp than the one above mentioned shall be used by any of the Banks, and the follow-

ing resolution adopted by each Board of Directors, attested by the Cashier, with the seal of the Bank, must be furnished to the several members and the Secretary of the Association:—

BANK,

PHILADELPHIA,

At a Stated Meeting of the Board of Directors, held this day, the following resolution was adopted:—

Resolved, That the Officers of this Bank be and are hereby authorized to use a suitable stamp for stamping all items sent through the Exchanges, and this Bank hereby holds itself responsible for all items so stamped and sent, as fully as if its indorsement were written.

In compliance with the above, after this notice, all items sent you through the Exchanges will be stamped thus:—

(Stamp.)

Provided, That such official stamp shall not be construed as supplying or guaranteeing to supply a missing indorsement.

[SEAL]

Cashier.

“On and after the First day of July, 1896, members of this Association shall not send through the Exchanges any item having thereon any qualified or restrictive endorsement, such as ‘for collection’; or ‘for account of’; or words of similar import, unless all endorsements thereon are guaranteed by the member of the Association sending such item; and the official stamp of the Bank sending such item endorsed thereon shall be considered as such guarantee.”

RULE XVIII.

A printed card and notice shall be prepared and placed in all Bank Books, giving such advice and suggestions to Depositors, in reference to the transaction of business with the Banks, as shall, without material inconvenience, measurably secure all parties from counterfeiting, forgery, and fraud, viz.:—

CARD.

YOU ARE REQUESTED TO MAKE YOUR DEPOSITS IN THE BANK AS EARLY IN THE DAY AS YOU CONVENIENTLY CAN.

It is recommended, for your safety and protection, that you have ONE PARTICULAR PERSON to transact your business at the Bank, who shall be competent to understand and properly attend to any matters intrusted to him:

That you write or stamp, OVER YOUR INDORSEMENT, upon all checks which you send to be deposited to your credit in Bank, the words “PAY TO THE ORDER OF (.....) NATIONAL BANK,” which will prevent their being used for any other purpose.

It is recommended, that you keep a regular Check Book and not suffer it to be seen or examined by those who have no right so to do—that you do not draw a check upon the Bank unless it be taken from YOUR OWN CHECK BOOK.

DO NOT GIVE YOUR CHECKS TO STRANGERS.

In case you should have a form of check engraved or printed for your own special use, it is recommended that

you carefully keep the engraved plate in your own custody, and see that you obtain EVERY IMPRESSION of the check which is made from the plate or the types. Have all such checks printed on safety paper.

It is desired that all your checks for large amounts should be presented for payment by a person known to the Paying Teller or the Officers of the Bank.

It is particularly requested, in case you desire to preserve your cancelled checks, that you will immediately deface or mutilate your signatures, in such manner as will prevent their being copied; and that, afterwards, you will put the checks away so that no one else can get possession of them.

☞ Attention to these recommendations and suggestions will go far to secure YOU and THE BANK from ERRORS and LOSSES.

NOTICE.

In conformity with the rules adopted by ALL THE BANKS OF THIS CITY, members of the Clearing House Association, you are hereby notified that you are held responsible as indorser for the non-payment of all CHECKS upon other Banks of this city, members of said Association, deposited by you as CASH in this Bank, until the close of the business day next succeeding that on which such checks are deposited; this Bank receiving such checks ONLY FOR COLLECTION *on your account* through the Exchanges at the Clearing House.

Checks, Drafts, Notes, Acceptances, and other items, not payable in this city, are received and forwarded for collection at Depositor's risk only, UNTIL WE HAVE RECEIVED FINAL ACTUAL PAYMENT.

RULE XIX.

Banks are recommended not to pay any items presented at their counters, except to some person known to the Bank to be the proper person to receive payment therefor.

For adoption, amendment, or repeal of rules, see Article 16 of Constitution, viz:—

“Rules not inconsistent with this Constitution may be adopted, amended, or repealed by the Association, at any Stated Meeting, or a meeting called for the purpose.”

APPENDIX.

LAW ABOLISHING DAYS OF GRACE.

AN ACT

To abolish days of grace on promissory notes, drafts, et cetera, and to determine when such obligations maturing on Sunday or on legal holidays or half holidays shall become due.

SECTION 1. *Be it enacted, &c.*, That on all notes, drafts, checks, acceptances, bills of exchange, bonds, or other evidences of indebtedness, made, drawn, or accepted by any person or corporation after this Act shall take effect, and in which there is no expressed stipulations to the contrary, no grace, according to the custom of merchants, shall be allowed, but the same shall be due and payable as therein expressed without grace.

SEC. 2. That all such notes, drafts, bills of exchange, checks, or other paper falling due on Sunday, or a legal holiday or day observed as such or any half holiday, shall be deemed to be due on the next secular business day thereafter; *Provided, however*, That all such notes, bills of exchange, drafts, checks, et cetera, shall not be protested on any Saturday, but must be protested on the next secular or business day.

SEC. 3. All laws inconsistent herewith are hereby repealed.

SEC. 4. This act shall take effect and be in force on the first day of January, one thousand eight hundred and ninety-six.

Approved June 18th, 1895.

ADDITIONAL APPENDIX.

PENNSYLVANIA HALF HOLIDAY AND HOLIDAY LAW.

AN ACT

To amend an act entitled "An act designating the days and half days to be observed as legal holidays and for the payment, acceptance and protesting of bills, notes, drafts, checks and other negotiable paper on such days," approved the thirty-first day of May, Anno Domini one thousand eight hundred and ninety-three, and further designating the days and half days to be observed as legal holidays.

SECTION 1. *Be it enacted by the Senate and House of Representatives of the Commonwealth of Pennsylvania in General Assembly met and it is hereby enacted by the authority of the same:* That the following days and half days, namely, the first day of January, commonly called New Year's day, the twelfth day of February, known as Lincoln's birthday, the third Tuesday of February, Election day, the twenty-second day of February, known as Washington's birthday, Good Friday, the thirtieth day of May, known as Memorial day, the Fourth of July, called Independence day, the first Monday of September, known as Labor day, the first Tuesday after the first Monday in November, Election day, the twenty-fifth day of December, known as Christmas day, and every Saturday after twelve o'clock, noon, until twelve o'clock midnight, each of which Saturdays is hereby designated a half holiday, and any day appointed or

recommended by the Governor of this State or of the President of the United States as a day of thanksgiving or fasting and prayer or other religious observance, shall for all purposes whatever as regards the presenting for payment or acceptance and as regards the protesting and giving notice of the dishonor of bills of exchange, checks, drafts and promissory notes made after the passage of this act be treated and considered as the first day of the week commonly called Sunday, and as public holidays and half holidays; and all such bills, checks, drafts and notes otherwise presentable for acceptance or payment on any of the said days shall be deemed to be payable and be presentable for acceptance or payment on the secular or business day next succeeding such holiday or half holiday, except checks, drafts, bills of exchange and promissory notes, payable at sight or on demand which would otherwise be payable on any half holiday Saturday shall be deemed to be payable at or before twelve o'clock, noon, of such half holiday; *Provided, however,* That for the purpose of protesting or otherwise holding liable any party to any bill of exchange, check, draft or promissory note, and which shall not have been paid before twelve o'clock noon, of any Saturday designated a half holiday as aforesaid, a demand for acceptance or payment thereof shall not be made and notice of protest or dishonor thereof shall not be given until the next succeeding secular or business day; *And provided further,* That when any person, firm, corporation or company shall on any Saturday designated a half holiday receive for collection any check, bill of exchange, draft or promissory note such person, firm, corporation or company shall not be deemed guilty of any neglect or omission of duty,

nor incur any liability in not presenting for payment or acceptance or collection such check, bill of exchange, draft or promissory note on that day; *And provided further,* That in construing this section every Saturday designated a half holiday shall until twelve o'clock, noon, be deemed a secular or business day and the days and half holidays aforesaid so designated as holidays and half holidays shall be considered as public holidays and half holidays for all purposes whatsoever as regards the transaction of business; *And provided further,* That nothing herein contained shall be construed to prevent or invalidate the entry, issuance, service or execution of any writ, summons, confession of judgment or other legal process whatever on any of the holidays or half holidays herein designated as holidays; nor to prevent any bank from keeping its doors open or transacting its business on any of the said Saturday afternoons, if by a vote of its directors it shall elect to do so.

SEC. 2. Whenever the first day of January, the twelfth day of February, the twenty-second day of February, the thirtieth day of May, the fourth day of July or the twenty-fifth day of December shall any of them occur on Sunday, the following day, Monday, shall be deemed and declared a public holiday. All bills of exchange, checks, drafts or promissory notes falling due on any of the Mondays so observed as holidays shall be due and payable on the next succeeding secular or business day; and all Mondays so observed as holidays shall for all purposes whatever as regards the presenting for payment or acceptance and as regards the protesting and giving notice of the dishonor of bills of exchange, checks, drafts and promissory notes made after the passage of this act be

treated and considered as if the first day of the week, commonly called Sunday.

SEC. 3. All bills of exchange, checks, drafts and promissory notes made after the passage of this act, which by the terms thereof shall be payable on the first day of the week, commonly called Sunday, shall be deemed to be and shall be payable on the next succeeding secular or business day.

SEC. 4. That all the days and half days herein designated as legal holidays shall be regarded as secular or business days for all other purposes than those mentioned in this act.

Approved June 23, 1897.

INDEX.

	PAGE
Members	3
Officers and committees	5
Constitution	7
Rules	20
Accounts closed, confidential report of banks on, Rule XIII.	28
Admission fee, Art. 15	18
Amendments of articles of association, Art. 17	18
Arbitration committee, election and duties of the, Art. 8	11
Articles of association, adoption of, Art. 18	18
Amendments of, Art. 17	18
Assets, examination of the, of any member of the Association by the Clearing House Committee, Art. 5	10
Assistants to Manager, appointment of, Art. 5	9
Removal of, Art. 5	10
Salaries of, Art. 6	11
Association, adoption of articles of, Art. 18	18
Amendment of articles of, Art. 17	18
Bank representation at the meetings of the, Art. 3	7
Charge of the funds belonging to the, Art. 5	9
Examination of the books and assets of any member of the, Art. 5	10
Meetings of the, Art. 4; Rule I.	8; 20
Object of the, Art. 2	7
Officers of the, Art. 3	8
Responsibility of the, for exchanges, Art. 2	7
Title of the, Art. 1	7
Balances, debtor, fine for failure to pay punctually, Rule X.	26
Balances due by a defaulting bank, payment of, Art. 9	13
Balances due by a defaulting bank, settlement of, Art. 12	15

Balances, fractional, payment of, in Clearing House due bills, Rule XI.	26
Balances from settlement of Runners' Exchange, payment of, Art. 10	14
Balances, hours of payment of, Art. 10	14
Balances, lost, payment of, Art. 2	7
Balances, mode of payment of, Art. 10	14
Balances, payment of, upon half-holidays, Art. 10	14
Balances resulting from exchanges, place of payment of, Art. 2	7
Balances, settlement of, in certificates issued by the Assistant Treasurer of the United States and by the Clearing House Association, Rule IX.	25
Bank books, printed card and notice of advice and suggestions in, Rule XVIII.	30
Bank clerks, fine for disorderly conduct of, Rule X.	26
Bank, defaulting, disposition of the collateral securities of a, Art. 9, Art. 12	13; 15, 16
Defaulting, payment of balances due by a, Art. 9	13
Defaulting, settlement of balances due by a, Art. 12	15
Examination by a, of its securities in the custody of the Clearing House, Rule VIII.	25
Examination of the books and assets of a, Art. 5	10
Settlement of exchanges of a, failing to appear, Art. 11	14
Suspension of a, from Clearing House privileges, Art. 5	10
Bank messengers, fine for disorderly conduct of, Rule X.	26
Banks, apportionment of expenses among, Art. 14	17
Confidential report of, on closed accounts, Rule XIII.	28
Creditor, hour for payment of balances due to, Art. 10	14
Custody of collateral securities deposited by, Art. 5	9
Daily statements by, Rule XV.	28
Debtor, hour for payment of balances due by, Art. 10	14
Deposit by, of collateral securities, Art. 9	12
Designation of, by a number for Clearing House purposes, Rule II.	20

Issue of Clearing House due bills by, Rule XI.	26
Official stamp of, for items, Rule XVII.	29, 30
Payment of items at the counters of, Rule XIX.	32
Representation of, at meetings, Art. 3	7
Weekly statements by, Rule XV.	28
Bills receivable deposited as security, Rule VIII.	24
Bonds of manager and clerks, Art. 6	11
Books, examination of the, of any member of the Association by Clearing House Committee, Art. 5	10
Certificates, gold, issue of, by Clearing House Association, Art. 13	16
Gold, same issue, negotiability of, Art. 13	16
Gold, same issue, settlement of balances in, Art. 13	16
Outstanding, comparison of deposited coin with the, Art. 5	10
Issued by the Assistant Treasurer of the United States, settlement of balances in, Rule IX.	25
Checks, certification of, Rule XVI.	29
Clearing House affairs, supervision of, Art. 5	9
Clearing House Committee, deposit of gold certificates with the, Art. 13	16
Clearing House Committee, election and duties of, Art. 5	9
Clearing House Due Bill, issue of, Rule XI.	26
Use of, Rule XI	26
Form of, Rule XII.	27
Clearing House privileges, suspension from, Art. 5	10
Clearing House, rooms for the, Art. 5	9
Clerks, bank, fine for disorderly conduct of, Rule X.	26
Clerks, bonds, of, Art. 6	11
Coin, gold, deposit of, for Clearing House purposes, Art. 13	16
Coin, gold, deposited, examination of, Art. 5	9
Coin, gold, withdrawal of, Art. 13	17
Collateral securities, examination of, by bank, Rule VIII.	25
Custody of, Art. 5	9

	PAGE
Deliveries or exchanges of, Rule VIII.	24
Deposit of, by banks, Art. 9	12
Disposition of the, of a defaulting bank, Art. 9, Art. 12, 13; 15	
In the custody of the Clearing House Committee, examination of, Rule VIII.	25
Receipt for, Art. 5	9
Responsibility for the loss of, Art. 9	13
Collateral security, additional, Art. 9	13
Bills receivable, deposited as, Rule VIII.	24
Committee, arbitration, election and duties of, Art. 8	11
Committee, Clearing House, election and duties of, Art. 5	9
Depositors, card and notice giving advice and suggestions to, Rule XVIII.	30-32
Due bills, Clearing House, issue of, Rule XI.	26
Use of, Rule XI.	26
Form of, Rule XII.	27
Election of officers of the Association, Art. 3	8
Exchange, Morning, fine for errors in settlement of, Rule X.	26
Hour for making the, Art. 10	14
Items confined to the, Rule III.	20
Return of items not good or informal received in the, Rule VI.	22
Exchange, of a bank failing to appear, settlement of, Art. 11.	14
Exchange, Runners', fine for errors in settlement of, Rule X.	26
Hour for making the, Art. 10	14
Items confined to the, Rule III.	21
Return of items not good or informal received in the, Rule VI.	23
Exchanges, adjustment of errors in, Rule V.	22
Balances resulting from, place of payment of, Art. 2	7
Effecting of, Art. 2	7
Fine for failure to attend punctually to, Rule X.	26

	PAGE
Items properly payable or redeemable through, Rule III.	21
Packages to be used in making, Rule IV.	21
Responsibility of the Association for, Art. 2.	7
Time for reporting errors in, Rule IV.	21
Settlement of fractional balances in the, by Clearing House Due Bills, Rule XI.	26
Expenses, apportionment of, among banks, Art. 14	17
Fee, Admission, Art. 15.	18
Fines, scale of, Rule X.	26
Funds, charge of the, belonging to the Association, Art. 5	9
Gold Certificates, issue of, by C. H. Association, Art. 13	16
Negotiability of such, Art. 13	16
Gold coin, deposit of, for Clearing House purposes, Art. 13.	16
Gold coin, deposited, examination of, Art. 5	9
Gold coin, withdrawal of, Art. 13	17
Half-holidays, items payable upon, Rule III.	21
Payment of balances upon, Art. 10	14
Return on, of items not good or informal, Rule VI.	22
Items, missent, redemption of, Rule VII.	23
Confined to the Morning Exchange, Rule III.	20
Confined to the Runners' Exchange, Rule III.	21
Mutilated, at risk of bank returning, Rule VI.	23
Not good or informal, return of, Rule VI.	22
Not good, informal, or missent, duty of the manager in regard to, Rule VII.	24
Not good, informal, or missent, reclamation for, Rule VII.	23
Official stamp for stamping, Rule XVII.	29, 30
Properly payable or redeemable through the Exchanges, Rule III.	21
Payable in Morning Exchange, upon half-holidays, Rule III.	21
Payment of, in Clearing House due bills, Rule XI.	26
Payment of, by banks, to proper persons only, Rule XIX.	32

	PAGE
Manager, appointment of a, Art. 5	9
Bond of the, Art. 6	11
Duties of the, Art. 7; Rule VII., Rule IX., Rule X., 11; 24, 25, 26	11; 24, 25, 26
Manager, losses of balances while in the custody of the, Art. 2	7
Removal of the, Art. 5	10
Salary of the, Art. 6	11
Meetings of Association, bank representation at, Art. 3	7
Fine for non-attendance at, Rule I.	20
Notice of, Art. 4	8
Special, Art. 4	8
Stated, Art. 4, Rule I.	8; 20
Membership admission fee, Art. 15	18
Admission to, Art. 15	17
Application for, Art. 15	17
Forfeiture of, Art. 15	18
Reinstatement to, Art. 15	18
Messengers, bank, fine for disorderly conduct of, Rule X.	26
Morning Exchange, fine for errors in settlement of, Rule X.	26
Hour for making the, Art. 10	14
Items confined to the, Rule III.	20
Return of items not good or informal, received in the, Rule VI.	22
Officers, election and duties of, Art. 3	8
Packages, use of in Exchanges, Rule IV.	21
President of the Association, absence of, Art. 3	8
Election and duties of, Art. 3	8
Printing, apportionment of expenses for, Art. 14	17
Privileges, Clearing House, suspension from, Art. 5	10
Quorum, constitution of a, Art. 4	8
Regulations, establishment of, by Clearing House Com- mittee, Art. 5	9
Representation of banks at meetings, Art. 3	7
Rules, change in, Art. 16	18

	PAGE
Establishment of, by Clearing House Committee, Art. 5	9
Runner's Exchange, fine for errors in settlement of, Rule X.	26
Hour for making the, Art. 10	14
Items confined to the, Rule III.	21
Payment of balances from settlement of, Art. 10	14
Return of items not good or informal received in the, Rule VI.	23
Secretary of the Association, absence of, Art. 3	8
Election and duties of, Art. 3	8
Securities, collateral, examination of, by bank, Rule VIII.	25
Custody of, Art. 5	9
Deliveries or exchanges of, Rule VIII.	24
Deposit of, by banks, Art. 9	12
Disposition of the, of a defaulting bank, Art. 9, Art. 12	13; 15
Examination of, in the custody of the Clearing House, Rule VIII.	25
Receipt for, Art. 5	9
Responsibility for the loss of, Art. 9	13
Security, bills receivable, deposited as, Rule VIII.	24
Additional, Art. 9	13
Settlements, fines for errors in, Rule X.	26
Statements, daily, by banks, Rule XV.	28
Publication of, Rule XIV., Rule XV.	28
Weekly, by banks, Rule XV.	28
Suspension from privileges, Art. 5	10
United States certificates issued by the Assistant Treas- urer, settlement of balances in, Rule IX.	25
United States gold coin, deposit of, for Clearing House purposes, Art. 13	16

29810

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